

## KCTU SUPPORT REQUEST FORM

**Support request instructions:**

If your study is in the area of mental health or neurosciences, please make an appointment initially to speak to an NIHR RSS advisor at [www.ctu.co.uk/NIHR-RSS](http://www.ctu.co.uk/NIHR-RSS)

For all other clinical areas please complete the below. Once completed, return to [ctu@kcl.ac.uk](mailto:ctu@kcl.ac.uk) and attach a PICOT Summary or summary of your study proposal

(Please see <http://www.ncbi.nlm.nih.gov/pmc/articles/PMC3430448/>)

**Q1. Main point of Contact:**

Name:

**Q2. Contact details**

Telephone:

Email Address:

**Q3. Does the study require MHRA approval?**

Please visit the following links:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/317952/Algothrim.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/317952/Algothrim.pdf)

<https://www.gov.uk/guidance/notify-mhra-about-a-clinical-investigation-for-a-medical-device>

☐ Yes, CTIMP ☐ Yes, Medical Device ☐ No

**Q4. Is the study a feasibility or pilot trial?**

☐ Yes ☐ No

**Q5. Is the planned project funded? (tick only one)**

☐ No, not decided on funder

☐ No, one-stage application process - go to question 6

☐ No, at outline application stage (stage one) - go to question 6

☐ No, at full application stage (stage two) - go to question 6

☐ Yes, funded, in setup stage - please provide award letter - go to question 7

☐ Yes, patient recruitment started - please seek alternative support

**Q6. Submission deadline:**

Submission Date: \_\_/\_\_/\_\_\_\_

**Q7. What is the grant duration?**

Start Date: \_\_/\_\_/\_\_\_\_

End Date: \_\_/\_\_/\_\_\_\_

**Q8. Planned start date of patient recruitment?**

Planned start date of patient recruitment: \_\_/\_\_/\_\_\_\_

**Q9. Funder**

**NIHR GRANTS:** ☐ HTA ☐ EME ☐ PHR ☐ PGfAR ☐ HS&DR ☐ RfPB ☐ Doctoral Fellowship ☐ Post-doctoral fellowship

**MRC GRANTS:** ☐ MRC DPFS ☐ MRC Other

**OTHER GRANTS:** ☐ Industry ☐ Wellcome Trust ☐ European Union ☐ Charity

☐ Other, please specify: \_\_\_\_\_

**Q10. Funding call URL**

URL:

**Q11. Services being requested from the KCTU:**

☐ Web based randomisation service ☐ Operational Support ☐ Trial statistician ☐ Qualitative Social Scientist

☐ Web based trial database/EDC system ☐ Health Economist ☐ Pharmacy IMP management support

☐ Medical Device management support ☐ Laboratory services for SIMS investigators (note: this service is only available to (co-)applicants based in the School of Immunology & Microbial Sciences)

**Q12. Full trial title**

Trial title:

**Q13. Trial acronym**

Trial acronym:

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**Q14. Will patient recruitment be: (tick only one)**
☐ UK Single Site ☐ UK Multicentre ☐ Multinational (*European sites only*) ☐ Multinational (*with non-European Sites*)

**Q15. Details of trial Chief Investigator / lead applicant (provide both if different)**
**Chief Investigator (CI)**

Name:

Telephone:

Email Address:

**Lead Applicant (if different to CI)**

Name:

Telephone:

Email Address:

**Q16. Substantive employer of the Chief Investigator (tick only one)**

- ☐ KCL – go to question 16a  
☐ SLaM – go to question 16b  
☐ KCH – go to question 16b  
☐ GSTT – go to question 16b  
☐ Other, please specify \_\_\_\_\_ & go to question 17

**Q16a. If KCL, please specify school (tick only one)**
☐ Dental Institute ☐ FoLSM ☐ IoPPN ☐ NMPC ☐ Other, please specify: \_\_\_\_\_

**Q16b. If KCH, GSTT or SLaM, does the CI have an adjunct position at KCL?**
☐ Yes – please provide authorised appointment letter ☐ No

<https://internal.kcl.ac.uk/hr/recruitment/adjunct-academic-appointments>
**Q17. Lead NHS R&D Office (tick only one)**
☐ GSTT ☐ KCH ☐ SLaM ☐ Other, please specify: \_\_\_\_\_

**Q18. Sponsor (tick all if co-sponsored)**
☐ GSTT ☐ KCH ☐ KCL ☐ SLaM ☐ Other, please specify: \_\_\_\_\_

**Q19. Study type (please tick all that apply)**
☐ Paediatric ☐ Mental Health ☐ Nurse Led ☐ Palliative Care ☐ Cancer ☐ Women's Health ☐ Dental

**Q20. Is this trial targeting any of the areas below (please tick any that apply)?**

- ☐ Antimicrobial resistance ☐ Drugs, diagnostics and medical equipment for elderly patients  
☐ Lifestyle diseases, diabetes and obesity ☐ Mental health, dementia  
☐ Personalised and stratified medicine ☐ Minimising medical errors  
☐ Vaccines and drugs for infectious diseases

**Q21. Please provide names of any KCL employees who have already agreed to be co-applicants on the grant (including clinicians, statisticians, bioinformaticians, health economists, qualitative researchers, operational staff):**

*Note: this is to avoid us approaching KCTU affiliated academics, if others have already agreed informally to support the project and to allow us to co-ordinate with the appropriate groups for KCL salary costings*

**Q22. Do you wish the project to be considered by any of the specialist sections of KCTU?**
**KCTU Specialist Sections**
☐ Oral Clinical Research@KCTU ☐ Women's & Children's@KCTU